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### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA

**BASIC FINANCIAL STATEMENTS** 

AS OF AND FOR THE YEAR ENDED AUGUST 31, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA BASIC FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED AUGUST 31, 2008

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## GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA BASIC FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED AUGUST 31, 2008

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#### MARY SUE STAGES, CPA A PROFESSIONAL ACCOUNTING CORPORATION

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Louisiana Society of Certified Public Accountants American Institute of Certified Public Accountants Association of Governmental Accountants Governmental Audit Quality Control Center

#### INDEPENDENT AUDITORS' REPORT

Michael Bradford and Board Members of the Gas Utility District No. 2 of East Feliciana Parish P. O. Box 9
Clinton, Louisiana 70722

We have audited the accompanying financial statements of the business-type activities of the Gas Utility District No. 2 of East Feliciana Parish, a component unit of the East Feliciana Parish Police Jury, as of and for the year ended August 31, 2008, which collectively comprise the Gas Utility District No. 2 of East Feliciana Parish's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the Gas Utility District No. 2 of East Feliciana Parish's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities the Gas Utility District No. 2 of East Feliciana Parish, a component unit of the East Feliciana Parish Police Jury, as of August 31, 2008, and the respective changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The required supplemental information, as listed in the table of contents, is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. This required supplemental information is the responsibility of the Gas Utility District No. 2 of East Feliciana Parish's management. It has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects when considered in relation to the basic financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued our report dated February 11, 2009, on our consideration of the Gas Utility District No. 2 of East Feliciana Parish's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

The accompanying supplementary information listed in the table of contents under Supplementary Information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Mary Sue Stages, CPA,

A Professional Accounting Corporation

February 11, 2009

## BASIC FINANCIAL STATEMENTS REQUIRED SUPPLEMENTAL INFORMATION

Management's discussion and analysis (MD&A) is a required element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in Statement No. 34. Its purpose is to provide an overview of the financial activities of the District based on currently known facts, decisions and/or conditions. It should be read in conjunction with the financial report taken as a whole.

#### OVERVIEW OF THE FINANCIAL STATEMENT PRESENTATION

These financial statements are comprised of these components -(1) management's discussion and analysis, (2) fund financial statements, (3) notes to the financial statements and (4) required supplementary information. There is also other supplementary information contained in this report provided for additional information.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one category of funds: proprietary funds.

**Proprietary funds.** The District maintains only one type of proprietary fund – enterprise fund. Enterprise funds are used to report the functions financed and operated in a manner similar to private business where the intent of the governing body is that the cost (expenses including depreciation) of providing services on a continuing basis be financed or recovered primarily through user charges. The District uses an enterprise fund to account for its gas services.

Statements include the following:

Statement of Net Assets. This statement presents information on all of the District's assets and liabilities with the difference between the two reported as net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or not.

Statement of Revenues, Expenses and Changes in Fund Net Assets. This statement presents information showing how the District's net assets changed during the most recent year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. This statement is designed to show the District's financial reliance on general revenues.

Statement of Cash Flows. The change in cash as a result of current year operations is depicted in this statement. The cash flow statement includes a reconciliation of operating income (loss) to the net cash provided by or used for operating activities as required by GASB No. 34.

The fund financial statements can be found on pages 9-14 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The index of the notes is found on page 16 with the actual notes beginning immediately afterwards.

Required Supplementary Information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the District's comparison between the current and prior year contained in this section.

Other Information. Additionally, this report also presents certain other information that is deemed helpful to the users of this report.

#### FINANCIAL ANALYSIS OF THE DISTRICT

Net assets are an indicator of the District's financial position from year to year. A summary of net assets follows.

### SUMMARY OF NET ASSETS Business-type Activities

	2008	2007
Assets		<del></del>
Current assets	\$ 97,467	\$ 130,389
Investments	277,506	265,112
Restricted assets	126,290	121,246
Capital assets, net	328,522	350,844
Other assets	15	15
Total Assets	829,800	867,606
Liabilities		
Current liabilities	114,493	110,239
Long-term liabilities	46,673	60,026
Total Liabilities	161,166	170,265
Net Assets		
Invested in capital assets, net of accumulated depreciation and		
related debt	268,496	278,192
Restricted	126,290	121,246
Unrestricted	<u>273,848</u>	297,903
Net Assets	668,634	697,341

A summary of changes in net assets is as follows:

#### SUMMARY OF CHANGES IN NET ASSETS Business-type Activities

	2008	2007
Revenues		<del></del>
Charges for services	\$ 724,438	\$ 709,432
Non-operating revenues	14,179	18,873
Total Revenues	738,617	728,305
Expenses		
Operating	763,449	717,607
Non-operating expenses	3,875	4,821
Total Expenses	<u>767,324</u>	722,428
Change in net assets	(28,707)	5,877
Net assets, beginning	697,341	691,464
Net assets, ending	668,634	697,341

Net assets decreased during the current year as a result of increased expenses, primarily those associated with the repairs and clean-up following Hurricane Gustav.

Cash flow activity of the District for the past two years is as follows:

### SUMMARY OF CASH FLOWS Business-type Activities

	<u>2008</u>	<u>2007</u>
Cash and cash equivalents provided by (used for):		
Operating activities	\$ (24,871)	\$ 13,121
Non-capital financial activities	2,719	2,980
Capital and related financing activities	(16,804)	(16,979)
Investing activities	_1,240	4,518
Net Change in Cash and Cash Equivalents	(37,716)	4,640
Cash and cash equivalents, beginning of year	156,813	152,173
Cash and cash equivalents, end of year	119,097	156,813

#### CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets: The District's investment in capital assets, net of accumulated depreciation and related debt at August 31, 2008 and 2007, was \$328,522 and \$278,192, respectively. There were no additions or retirements during the year.

Capital assets at year-end are summarized as follows:

### CAPITAL ASSETS Net of Accumulated Depreciation Business-type Activities

	<u>2008</u>	<u> 2007</u>
Non-depreciable Assets		
Land	\$ 31,000	\$ 31,000
Depreciable Assets		
Gas distribution system	208,243	221,593
Furniture	1,179	602
Machinery & equipment	3,594	4,999
Vehicles	2,937	7,968
Building and improvements	81,569	 84,682
Capital Assets, net	328,522	 <u>350,844</u>

Debt Administration: Long-term debt of the District includes payment of bonds. Total bonded debt outstanding at August 31, 2008 and 2007, was \$60,026 and \$72,652, respectively. Principle and interest payments are funded by operating revenues.

#### REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the District's finances, comply with finance-related laws and regulations and demonstrate the District's commitment to public accountability. Any questions or requests for additional information can be obtained by contacting Vicki Stalnaker, Gas Utility District No. 2 of East Feliciana Parish, P. O. Box 9, Clinton, Louisiana 70722 or 225-683-9416.

### BASIC FINANCIAL STATEMENTS FUND FINANCIAL STATEMENTS

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA STATEMENT OF NET ASSETS AUGUST 31, 2008

<u>ASSETS</u>	Business-type <u>Activities</u>
Current Assets:	
Cash and cash equivalents	\$ 17,545.08
Investments	277,506.39
Accounts receivable, net of allowance for doubtful	
accounts of \$3,802.71	25,475.90
Unbilled receivables	20,763.05
Accrued interest receivable	2,473.99
Inventory	8 <b>,7</b> 97.38
Prepaid expenses	22,412.00
Total Current Assets	374,973.79
Restricted Assets:	
Cash and cash equivalents	101,552.32
Investments	24,737.80
Total Restricted Assets	126,290.12
Capital Assets:	
Property, plant and equipment, at cost, net of accumulated	
depreciation of \$1,026,328.23	328,521.54
	,
Other Assets:	
Deposits	15.00
TOTAL ASSETS	829,800.45

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA STATEMENT OF NET ASSETS (Continued)

### AUGUST 31, 2008

	Bı	isiness-type
		Activities
LIABILITIES AND NET ASSETS	·	
Current Liabilities:		
Payable from current assets:		
Accounts payable	\$	16,730.01
Payroll withholdings and related payables		3,545.65
Compensated absences		6,552.44
Total Current Liabilities (Payable from Current Assets)		26,828.10
Payable from restricted assets:		
Bonds payable - FmHA		13,352.53
Accrued interest payable		1,438.11
Customer deposits		72,874.19
Total Current Liabilities (Payable from Restricted Assets)		87,664.83
Total Current Liabilities		114,492.93
Long-Term Liabilities:		
Payable from current assets:		
Bonds payable - FmHA		6,609.58
Describe for an approximate of a contract		
Payable from restricted assets:  Bonds payable - FmHA		40,063.40
•		
Total Long-Term Liabilities		46,672.98
Total Liabilities		161,165.91

## GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA STATEMENT OF NET ASSETS (Continued) AUGUST 31, 2008

		В	usiness-type Activities
Net Assets:	•		
Invested in capital assets, net of related debt	,	\$	268,496.03
Restricted for bond and interest retirement	+		12,417.12
Restricted for depreciation and contingency			40,998.81
Restricted for customer deposits			72,874.19
Unrestricted			273,848.39
	Total Net Assets		668,634.54
TOTAL LIABILITIES AND NET ASSETS			829,800.45

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH

#### CLINTON, LOUISIANA

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

YEAR ENDED AUGUST 31, 2008

OPERATING REVENUES	Business-type <u>Activities</u>
Charges for services: Gas sales Late/reconnection charges Tap fees Miscellaneous refunds/reimbursements	\$ 716,893.93 209.00 3,600.00 3,734.71
Total Operating Revenues	724,437.64
OPERATING EXPENSES	·
Administrative Depreciation Employee and related expenses Occupancy Personal services	25,946.19 23,382.34 159,071.80 38,427.92 516,620.42
Total Operating Expenses	763,448.67
Operating Loss	(39,011.03)
NON-OPERATING REVENUES (EXPENSES)	
Interest earned Interest expense	14,178.94 (3,874.98)
Total Non-Operating Revenues (Expenses)	10,303.96
Change in Net Assets	(28,707.07)
Net Assets, beginning	697,341.61
Net Assets, ending	668,634.54

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA STATEMENT OF CASH FLOWS YEAR ENDED AUGUST 31, 2008

CASH FLOWS FROM OPERATING ACTIVITIES	Business-type <u>Activities</u>
Cash received from customers Cash paid to suppliers for goods/services Cash paid to employees for services Net Cash Used for Operating Activities	\$ 713,184.01 (579,560.46) (158,494.20) (24,870.65)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Receipt/refund of customer deposits Net Cash Provided by Non-Capital Financing Activities  CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	2,719.19 2,719.19
Interest paid on bonds Principal paid on bond maturities Net Cash Used for Capital and Related Financing Activities  CASH FLOWS FROM INVESTING ACTIVITIES	(4,177.49) (12,626.51) (16,804.00)
Interest received Capital assets purchased Investments matured/reinvested Net Cash Provided by Investing Activities	13,915.70 (1,059.81) (11,615.96) 1,239.93
Net Decrease in Cash and Cash Equivalents	(37,715.53)
Cash and Cash Equivalents, beginning of year	156,812.93
Cash and Cash Equivalents, end of year	119,097.40

### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA STATEMENT OF CASH FLOWS (Continued)

### YEAR ENDED AUGUST 31, 2008

RECONCILIATION OF OPERATING LOSS TO NET CASH USED FOR OPERATING ACTIVITIES	usiness-type <u>Activities</u>
Operating loss	\$ (39,011.03)
Adjustments to Reconcile Operating Loss to Net	
Cash Used for Operating Activities:	
Depreciation	23,382.34
(Increase) decrease in assets:	
Accounts receivable	(11,253.63)
Prepaid expenses	900.00
Increase (decrease) in liabilities:	
Accounts and other payables	(23.21)
Compensated absences payable	 1,134.88
Net Cash Used for Operating Activities	 (24,870.65)
BALANCE SHEET PRESENTATION OF CASH:	,
Current Assets:	
Cash and cash equivalents	17,545.08
Restricted Assets:	
Cash and cash equivalents	 101,552.32
Cash and Cash Equivalents, end of year	 119,097.40

### BASIC FINANCIAL STATEMENTS NOTES TO FINANCIAL STATEMENTS

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#### INTRODUCTION

The Gas Utility District No. 2 of East Feliciana Parish (hereinafter referred to as the District), located just outside of Clinton, Louisiana, was created by the East Feliciana Parish Police Jury as allowed under Louisiana Revised Statutes in 1970. It operates under a president-board form of government whose appointments are made by the East Feliciana Parish Police Jury. The District was created to provide gas services to the citizens of East Feliciana Parish residing within the boundaries of the District.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting practice of the District conforms to governmental accounting principles generally accepted in the United States of America. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:513 and to the guidelines set forth in the Louisiana Governmental Audit Guide, and to the industry audit guide Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

Financial Reporting Entity: Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. For financial reporting purposes, in conformance with GASB Codification Section 2100, the East Feliciana Parish Police Jury is the financial reporting entity for East Feliciana Parish. The District is considered a component unit of the East Feliciana Parish Police Jury because the Police Jury appoints a voting majority of the District's governing body and its services are rendered within the Police Jury's boundaries. The accompanying financial statements present information only on the fund(s) maintained by the District and do not present information on the Police Jury, the general government services provided by that governmental unit or the other governmental units that comprise the financial reporting entity.

Fund Accounting: The District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. A fund is a separate entity with a self-balancing set of accounts. Funds of the District are classified under one category: proprietary. Each category, in turn, is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

<u>Proprietary Funds</u> – used to account for governmental activities that are similar to activities performed by commercial enterprises in that goods/services are provided for a fee. Proprietary

funds of the District include the following fund types:

 Enterprise – account for operations (a) where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Basis of Accounting/Measurement Focus: In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

Basis of accounting refers to when revenues and expenses are recognized and reported and relates to the time of the measurement, regardless of the measurement focus applied. The fund statements of the District are reported using an economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets and liabilities associated with the operation of business-type activities are included in the statement of net assets. Revenues are recognized when earned, and expenses are recognized at the time the liabilities are incurred. In these statements, capital assets are reported and depreciated, and long-term debt is reported.

Application of FASB Statements and Interpretations: Reporting on business-type activities is based on FASB Statements and Interpretations issued after November 30, 1989, except where they conflict or contradict GASB pronouncements.

**Operating/Non-Operating Revenues:** Proprietary funds separately report operating and non-operating revenues. Revenues from transactions of the District's gas services are considered operating revenues. All other revenues, which are reported as cash flows from capital or non-capital financing and investing, are reported as non-operating revenues.

Cash and Cash Equivalents: Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in investments with original maturities of 90 days or less. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts or time deposits with state banks organized under Louisiana law or any other state of the United States or under the laws of the United States.

**Investments:** Investments are limited by Louisiana Revised Statute 33:2955. If the original maturities of investments exceed 90 days, they are classified as investments. Otherwise, the investments are classified as cash and cash equivalents. In accordance with GASB Statement No. 31, investments are recorded at fair value, based on quoted market prices, with the corresponding increase or decrease reported in investment earnings.

Receivables: The District has a policy of recognizing a bad debt on gas billings at the time information becomes available indicating the bill is uncollectible. At the time an account is disconnected for nonpayment, the District continues to send bills to the customer as long as there is a valid address. At the end of the year, the allowance for uncollectible accounts is adjusted to reflect an estimated amount of the final accounts that the District expects to write-off.

The District's billing cycle extends into the subsequent year. An estimate for unbilled gas services is calculated at year-end based on the gas billed in the immediate subsequent period and the number of days of gas usage through the last day of the fiscal year. This amount is recorded separately on the accompanying financial statements.

Inventory: Inventory of the District includes various supplies and parts used to maintain its gas distribution system. It is recorded at lower of cost or market utilizing the average cost valuation. Gas in the District's lines is expensed when purchased. The amount remaining in the lines at any given time is not material to the accompanying financial statements and, therefore, not included in inventory.

Prepaid Expenses: Prepaid expenses include payments for insurance coverage with expiration dates extending beyond August 31, 2008. This amounted to \$22,412 at August 31, 2008.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Capital Assets: Capital assets are recorded at cost and do not purport to represent replacement or realizable values. The cost of depreciable property is charged to earnings over the estimated useful lives of the assets. Expenditures for maintenance and repairs are charged to expense as incurred. Expenditures for renewals and betterments are generally capitalized. When properties are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is recognized. Depreciation is computed using the straight-line method of deprecation over the following lives – gas system 5-40 years; furniture and machinery 3-8 years; vehicles 3-5 years and buildings 10-40 years.

Compensated Absences: Vested or accumulated vacation leave is recorded as both a fund liability and operating expense in the year earned. In accordance with the provisions of Statement of Financial Standards No. 43, Accounting for Compensated Absences, no liability is recorded for non-vesting accumulated rights to receive sick pay benefits or vacation leave.

Net Assets: In the statements of net assets, the difference between a government's assets and liabilities is recorded as net assets. The three components of net assets are as follows:

Invested in Capital Assets, Net of Related Debt

This category records capital assets net of accumulated depreciation and reduced by any outstanding balances of bonds, mortgages, notes or other borrowings attributable to the acquisition, construction or improvement of capital assets.

#### Restricted Net Assets

Net assets that are reserved by external sources such as banks or by law are reported separately as restricted net assets. When assets are required to be retained in perpetuity, the resulting non-expendable net assets are recorded separately from expendable net assets. These are components of restricted net assets.

#### Unrestricted Net Assets

This category represents net assets not appropriable for expenditures or legally segregated for a specific future use.

#### NOTE 2 - CASH AND CASH EQUIVALENTS

The cash and cash equivalents on hand (book balances) of the District are as follows:

Demand deposits	\$	3,502.94
Interest-bearing demand deposits		62,178.54
Money market savings	•	53,415.92
· Total		119.097.40

Of the cash balances included above, \$101,552.32 is restricted for bond retirement, depreciation and contingency and customer deposits.

Deposits are stated at cost, which approximates market. Under state law, they must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Even though pledged securities are considered uncollateralized under the provisions of GASB Statement No. 3, La. Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

With the adoption of GASB Statement No. 40, only deposits that are considered exposed to custodial credit risk are required to be disclosed. The District has no deposits exposed to custodial credit risk.

#### NOTE 3 – INVESTMENTS

Investments are categorized into these three categories of credit risk:

- 1. Insured or registered, or securities held by the municipality or its agent in the municipality's name;
- 2. Uninsured and unregistered, with securities held by the counter-party's trust department or agent in the municipality's name; or
- 3. Uninsured and unregistered, with securities held by the counter-party, or by its trust department or agent but not in the municipality's name.

All investments of the District fall within category 1. The balances at August 31, 2008, are as follows:

Type of Investment	Fair <u>Value</u>	Cost	Carrying <u>Amount</u>
Certificates of deposit	\$ 302,244.19	\$ 302,244.19	\$ 302,244.19

Of the balances included above, \$24,737.80 is restricted for bond retirement, depreciation and contingency and customer deposits.

#### NOTE 4 – RECEIVABLES

The net receivables at August 31, 2008, are as follows:

#### Class of Receivables

Trade (including unbilled of \$20,763.05)	\$ 50,041.66
Allowance for bad debts	(3,802.71)
Net	46,238,95

#### NOTE 5 - CAPITAL ASSETS

Capital asset activity for the year ended August 31, 2008, was as follows:

Capital Assets, not being depreciated		Beginning Balance	Additions	Retireme	<u>nts</u>	Ending Balance
Land	\$	31,000.00	\$ .00	\$ .00	\$	31,000.00
Capital Assets, being depreciated						
Gas distribution system	1,	075,459.97	.00	.00	) 1	,075,459.97
Less: accumulated depreciation	_	853,866.49	13.350.60	.00	)	867,217.09
Net Distribution System	•	221,593.48	(13,350.60)	.00	)	208,242.88
Furniture		30,017.12	1,059.81	2,240.00		28,836.93
Less: accumulated depreciation		29,415.22	482.30	<u>2,240.00</u>	)	27 <u>,65</u> 7.52
Net Furniture		601.90	577.51	.00	)	1,179.41
Machinery & equipment		14,553.19	.00	.00		14,553.19
Less: accumulated depreciation		9,554.26	1,404.50_	.00	)	10,95 <u>8.76</u>
Net Machinery & Equipment		4,998.93	(1,404.50)	.00	)	3,594.43
Vehicles		89,533.28	.00	.00		89,533.28
Less: accumulated depreciation		81,565.76	5,031.46	.00	)	<u>86,597.22</u>
Net Vehicles		7,967.52	(5,031.46)	.00	)	2,936.06
Building and improvements		115,466.40	.00	.00	)	115,466.40
Less: accumulated depreciation	_	30,784.16	3,113.48	.00	)	33,897.64
Net Building and Improvements	•	84,682.24	(3,113.48)	.00	)	81,568.76
Capital Assets, being depreciated, net	-	319,844.07	(22,322.53)	.00	)	297,521.54
Capital Assets, net	, <u>=</u>	350,844.07	(22,322.53)	.00	)	<u>328,521,54</u>

#### NOTE 6 - ACCOUNTS AND OTHER PAYABLES

The payables at August 31, 2008, are as follows:

#### Class of Payable

Trade	\$ 16,730.01
Payroll withholdings and related	3,545.65
Compensated absences	6,552.44
Bonds payable – short-term portion	13,352.53
Interest on bonds	1,438.11
Customer deposits	<u>72,874.19</u>
Total	<u>114,492.93</u>

#### NOTE 7 – LONG-TERM LIABILITIES

Revenue Bonds. The District issued bonds through the U.S. Department of Agriculture – Farmer's Home Administration to fund gas line extensions beginning in 1998. Repayment is made with an annual payment of \$16,804 due in April of each year through 2013, at an interest rate of 5.75%

The following is a summary of changes in long-term liabilities for the year ended August 31, 2008:

	Beginning <u>Balance</u>	Additions	Reductions	Ending Balance	Due Within One Year
Revenue	<u>\$ 72,652.02</u>	\$00	\$ 12,626.51	\$ 60,025.51	\$ 13,352.53

The annual debt service requirements to maturity for bonded debt as of August 31, 2008, are as follows:

Year Ending August 31	<u>Principle</u>	Interest
2009	\$ 13,352.53	\$ 3,451.47
2010	14,120.30	2,683.70
2011	14,932.22	1,871.78
2012	15,790.82	1,013.18
2013	<u>1,829.64</u>	105.20
Total	60,025.51	9,125,33

#### NOTE 8 – LEASES

Operating Leases. The District does not have any operating leases.

Capital Leases. The District has no capital leases.

#### NOTE 9 - RETIREMENT PLAN

The District established a deferred compensation plan created in accordance with the Internal Revenue Code Section 457(b) for employees who meet the eligibility requirements set forth in the plan. Employer contributions are determined as a percent of compensation paid each year to eligible participants. The employer contributions for 2008 and 2007 were \$2,906.40 and \$4,117.22, respectively. An independent plan administrator administers the plan through administrative service agreements. All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the District (without being restricted to the provisions of benefits under the plan), subject only to the claims of the District's general creditors. Participants' rights under the plan are equal to those of general creditors of the District in an amount equal to the fair market value of the deferred amount for each participant.

#### NOTE 10 – VACATION AND SICK LEAVE

The District's employees earn vacation time at varying rates based on their years of service following their initial 90 days of employment. They may carry up to one week into the subsequent period and may be paid for unused vacation time upon termination at the discretion of the Board. Employees earn 1 day per month in sick leave and may accrue this leave without limitation. Unused sick leave is not paid upon termination.

There was \$6,552.44 in accrued vacation leave earned at August 31, 2008.

#### NOTE 11 - OTHER POST-EMPLOYMENT BENEFITS

The District does not provide post-employment benefits.

#### NOE 12 - COMMITMENTS AND CONTINGENCIES

Commitments: The District is a member of the Louisiana Municipal Gas Authority (hereinafter referred to as the Authority). As a member of the Authority, the District agrees to purchase all of its natural gas for resale to its customers through the Authority's gas distribution system. The Authority prepares an annual budget that includes an estimate of all of the Authority's operations, maintenance and general expenses relating to the operation and conduct of the business of the Authority during the year.

The total amount set forth in this budget is paid monthly by each member of the Authority based on a percentage of each member's cost of gas. This contract is for a ten year period, ending July 31, 2016, but it can be terminated by either party by giving written notice to the other party at least six months prior to termination.

#### NOTE 13 - RELATED PARTY TRANSACTIONS

There were no related party transactions requiring disclosure.

#### NOTE 14 – LITIGATION AND CLAIMS

There is no litigation that would require disclosure in the accompanying basic financial statements.

#### **NOTE 15 – SUBSEQUENT EVENTS**

There were no events between the close of the year through issuance of this report that would materially impact these basic financial statements.

#### SUPPLEMENTARY INFORMATION

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA

#### COMPARATIVE SCHEDULE OF OPERATING EXPENSES YEARS ENDED AUGUST 31, 2008 AND 2007

	Business-Type Activities	
	2008	2007
ADMINISTRATIVE	<del></del>	
Billing expenses	\$ 3,436.78	\$ 3,476.53
Board meetings/travel	9,779.08	9,090.54
Office and supplies	4,493.65	4,398.45
Office repairs/maintenance	2,206.81	2,166.88
Professional fees	5,625.00	5,810.00
Travel	404.87	838.75
Total Administrative	25,946.19	25,781.15
DEPRECIATION	23,382.34	25,859.42
EMPLOYEE AND RELATED EXPENSES		•
Health insurance	15,293.38	19,221.83
Payroll taxes	10,207.45	10,287.51
Retirement	2,906.40	4,117.22
Salaries and wages	122,715.86	120,489.44
Uniforms	4,756.71	4,843.95
Workers' compensation	3,192.00	1,062.50
Total Employee and Related Expenses	159,071.80	160,022.45
OCCUPANCY	•	
Insurance	30,471.00	33,522.61
Telephone	6,049.27	5,726.56
Utilities	1,907.65	2,880.95
Total Occupancy	38,427.92	42,130.12
PERSONAL SERVICES		
Gas purchases	448,301.59	400,855.62
Fuel - trucks	17,337.14	12,345.22
Fuel - other	311.40	104.24
Maintenance and repairs	42,448.29	42,230.41
Maintenance and repairs - trucks/other	8,222.00	8,278.67
Total Personal Services	516,620.42	463,814.16
·		
TOTAL OPERATING EXPENSES	763,448.67	717,607.30

## GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA STATISTICAL DATA YEAR ENDED AUGUST 31, 2008

<u>Month</u>		No. of <u>Customers</u>	Gas Sales in MCFs
September		965	1,800
October		980	2,928
November		990	4,530
December		996	8,339
January		995	7,810
February		996	5,220
March		999	3,419
April		995	2,009
May		995	1,871
June		992	1,531
July		987	1,398
August	-	983	1,976
	Average No. of Customers =	989	
	Total MCFs of Gas Sold	=	42,831

## GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA SCHEDULE OF COMPENSATION PAID TO GOVERNING MEMBERS YEAR ENDED AUGUST 31, 2008

Board Member		Am	ount Paid
Dexter Armstead		\$	1,800.00
Minnie Douglas			1,875.00
Eileen Siebert			1,725.00
Leon Spears		•	1,650.00
John Strain	•		1,575.00
	Total Per Diem Paid to Governing Members		8,625.00

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA SCHEDULE OF INSURANCE IN FORCE AUGUST 31, 2008

Policy No.	Expiration	<u>Carrier</u>	Coverage	Amount
WS18201858	3/22/2009 Wes	tern Surety Company	Fidelity bond:	
		• •	President	\$ 100,000.00
			Secretary	\$ 100,000.00
			Commissioners (each)	\$ 20,000.00
			Secretary/Bookkeeper	\$ 10,000.00
			System Operator	\$ 10,000.00
17212-A	4/15/2009 La. 1	Workers' Compensation Corporation	Workers' compensation	Statutory
EPP21000314	6/10/2009 Fain	nont Speciality Group	General liability and vehicles:	
_			General aggregate limit	\$ 1,000,000.00
•			Products aggregate limit	\$ 1,000,000.00
		•	Each occurrence limit	\$ 1,000,000.00
			Personal/adv injury limit	\$ 1,000,000.00
			Medical limit, any one person	\$ 5,000.00
CFA6643800	6/23/2009 Trin	ity Universal Insurance Co. of KS	Commercial Property	
			Limit	\$ 152,000.00
			Deductible	\$ 1,000.00
			Coinsurance	80%
			Personal property	20,000.00
606DIM37389	7/30/2009 Arch	Insurance Company	Contractors' Equipment	\$ 18,600.00
			Deductible each loss	\$ 500.00
6737550	9/23/2009 Natio	onal Union Fire Insurance Co. of	Public Officials and Employees	
	Pit	tsburgh, PA	General aggregate limit	\$ 1,000,000.00
			Each wrongful act	\$ 1,000,000.00
			Deductible each wrongful act	\$ 10,000.00

# GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA COMPARATIVE DATA AUGUST 31, 2008 (Unaudited)

			<u>2008</u>	2007	<u>2006</u>		2005		<u>2004</u>
SUMMARY OF STATEM								,	
Operating revenues Cost of revenues - gas pure	chases Gross profit		724,438 448,302 276,136	\$ 709,432 400,856 308,576	\$ 792,208 506,540 285,668	\$	595,817 349,153 246,664	\$	613,918 336,990 276,928
Operating expenses Depreciation	-	,	291,765 23,382	290,892 25,859	275,337 28,067		266,675 29,358		253,554 29,669
	Operating income (loss)		(39,011)	(8,175)	(17,736)		(49,369)		(6,295)
Non-operating revenues Non-operating expenses	_		14,179 (3,875)	18,873 (4,820)	 13,514 (7,721)		10,857 (10,865)		9,206 (7,490)
	Net Income (Loss)		(28,707)	5,878	 (11,943)		(49,377)	==	(4,579)
OTHER DATA				-					
Capital assets		1,	354,850	1,356,030	1,356,030	:	1,356,030	1	,350,310
Net working capital			260,481	310,978	285,183		283,315		325,971
Total assets		;	829,800	867,606	868,765		891,204		944,791
Long-term liabilities			46,673	60,026	84,592		95,394		106,097
Total equity		(	668,635	697,342	690,215		702,158		751,535
Average no. of customers			989	977	963		964		964
Total cubic feet of gas sold (MCF)			42,831	45,150	42,228		43,671		49,380
No. of customers: Residential Commercial 3/4" meters			943 41 5	931 41 5	916 41 5		907 41 5		919 <b>42</b> 4

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA GAS LOSS SCHEDULE AUGUST 31, 2008

<u>Month</u>	]	Price Per <u>MCF</u>	Gas Purchased <u>MCF</u>	Gas Sold <u>MCF</u>	Gain (Loss) MCF	% Gain (Loss) <u>MCF</u>	A	Loss	Loss Acctd for <u>MCF</u>
September	\$	6.0516	2,181	1,800	(381)	-17.47%	\$	2,306	381
October	\$	6.9137	2,939	2,928	(11)	-0.37%			
November	\$	7.8766	5,308	4,530	(778)	-14.66%	\$	5,120	650
December	\$	8.2839	7,226	8,339	1,113	15.40%			
January	\$	8.2655	10,608	7,810	(2,798)	-26.38%	\$	2,247	2,238
February	\$	8.4857	9,564	5,220	(4,344)	-45.42%	\$	29,490	3,475
March	\$	9.1202	5,876	3,419	(2,457)	-41.81%	\$	17,927	1,966
April	\$	7.6066	4,453	2,009	(2,444)	-54.88%	\$	14,872	1,955
May	\$	11.8031	2,247	1,871	(376)	-16.73%	\$	2,361	200
June	\$	14.4864	1,592	1,531	(61)	-3.83%			
July	\$	13.6225	1,539	1,398	(141)	-9.16%			
August	\$	9.6163	1,552	1,976	424	27.32%_		<del></del>	
Total	S		55,085	42,831	(12,254)		\$	74,321	10,865

A gas line burst in January but was not reported to the District. The majority of the losses that occurred between January and April can be attributed to this problem.

# GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA GAS LOSS SCHEDULE BY YEAR AUGUST 31, 2008 (Unaudited)

Year	Gas Purchased <u>MCF</u>	Gas Sold <u>MCF</u>	Gas Loss (Gain), Net <u>MCF</u>		Gas Loss	% Loss <u>MCF</u>	Unacetd for Loss MCF	Acctd for Loss <u>MCF</u>
August 31,								
1999	45,316	42,530	2,786	\$	7,823	6.15%	1,640.	1,146
2000	48,966	45,476	3,490	\$	11,650	7.13%	755	2,735
2001	60,445	56,570	3,875	\$	28,917	6.41%	1,049	2,826
2002	51,626	47,328	4,298	\$	22,855	8.33%	1,873	2,425
2003	55,770	51,282	4,488	\$	27,143	8.05%	1,058	3,430
2004	51,519	49,380	2,139	\$	11,228	4.33%	749	1,390
2005	45,023	43,671	1,352	\$	14,824	3.00%	750	602
2006	44,983	42,228	2,755	\$	44,280	6.12%	1,195	1,560
2007	49,261	45,153	4,108	\$	42,435	8.34%	758	3,350
2008	55,085	42,831	12,254	\$	103,442.00	15.37%	1,389	10,865

Unaccounted for losses are due primarily to normal maintenance and operations.

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Louisiana Society of Certified Public Accountants American Institute of Certified Public Accountants Association of Governmental Accountants Governmental Audit Quality Control Center

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Michael Bradford and Board Members of the Gas Utility District No. 2 of East Feliciana Parish P. O. Box 9
Clinton, Louisiana 70722

We have audited the financial statements of the business-type activities of the Gas Utility District No. 2 of East Feliciana Parish as of and for the year ended August 31, 2008, which collectively comprise the Gas Utility District No. 2 of East Feliciana Parish's basic financial statements and have issued our report thereon dated February 11, 2009. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Gas Utility District No. 2 of East Feliciana Parish's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Gas Utility District No. 2 of East Feliciana Parish's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Gas Utility District No. 2 of East Feliciana Parish's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the governmental agency's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement on the agency's financial statements that is more than inconsequential will not be prevented or detected by the agency's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the governmental agency's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Gas Utility District No. 2 of East Feliciana Parish's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the East Feliciana Parish Police Jury, the Legislative Auditor and others within the entity and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Mary Sue Stages, CPA,

Mary Die Stags, CPA

A Professional Accounting Corporation

February 11, 2009

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA SCHEUDLE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED AUGUST 31, 2008

We have audited the financial statements of the Gas Utility District No. 2 of East Feliciana Parish as of and for the year ended August 31, 2008, and have issued our report thereon dated February 11, 2009. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of August 31, 2008, resulted in an unqualified opinion.

#### Section I Summary of Auditor's Reports

A. Report on Compliance and Internal Control Material to the Financial Statements

Compliance Material Weakness ■ No Significant Deficiency(ies) ■ No

Internal Control Material Weakness No Significant Deficiency(ies) No

B. Federal Awards

N/A

C. Identification of Major Programs

N/A

Section II Financial Statement Findings

None

Section III Federal Award Findings and Questioned Costs

None

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS YEAR ENDED AUGUST 31, 2008

Section I Internal Control and Compliance Material to the Financial Statements

None

Section II Compliance and Internal Control Material to Federal Awards

None

Section III Management Letter

None

#### GAS UTILITY DISTRICT NO. 2 OF EAST FELICIANA PARISH CLINTON, LOUISIANA MANAGEMENT'S CORRECTIVE ACTION PLAN YEAR ENDED AUGUST 31, 2008

Section I Compliance and Internal Control Material to the Financial Statements

N/A

Section II Compliance and Internal Control Material to Federal Awards

N/A

Section III Management Letter

N/A